



# KITITAS COUNTY

## DEPARTMENT OF PUBLIC WORKS

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### MEMORANDUM

**TO:** All Staff  
**FROM:** Public Works Plan Review Team  
**DATE:** November 21, 2025- Survey Update  
**SUBJECT:** BL-25-00018 Helveston

<b>ACCESS</b>	<ol style="list-style-type: none"> <li>1. An approved access permit shall be required from the Kittitas County Department of Public Works prior to creating any new driveway access or altering an existing access.</li> <li>2. Maintenance of driveway approaches shall be the responsibility of the owner whose property they serve. The County will not maintain accesses.</li> <li>3. Any further subdivision or lots to be served by proposed access may result in further access requirements. See Kittitas County Road Standards.</li> </ol> <p>In addition to the above-mentioned conditions, all applicable Kittitas County Road Standards apply to this proposal. Access is not guaranteed to any existing or created parcel on this application.(RC)</p>
<b>ENGINEERING</b>	<p>Except as exempted in KCC 14.05.060, no grading or filling upon a site involving more than one hundred (100) cubic yards shall be performed without a grading permit from the County Engineer or Public Works designee (KCC 14.05.050). An application for grading in excess of five hundred (500) cubic yards shall be accompanied by an engineered grading plan (KCC 14.05.080). (CBP)</p>
<b>SURVEY</b>	<p>Waiting for final application/Record of Survey before making comments.</p> <p>UPDATE 11/21/2025</p> <ol style="list-style-type: none"> <li>1. If any of the found property corners shown were utilized for survey control, bearings and distances to these corners should be shown on the face of the map.</li> <li>2. Please clarify the diagonal line located near the s' most corner of Lot 1A.</li> </ol> <p>OF NOTE  Including a label for Ridge Loop Road would be a benefit to the public record.  (JT)</p>
<b>TRANSPORTATION CONCURRENCY</b>	No Comments.(RC)
<b>FLOOD</b>	No comments. (SC)

<b>WATER MITIGATION/ METERING</b>	No comments. (SC)
<b>AIRPORT</b>	No Comments. (RC)

Please contact Kittitas County Public Works (509) 962-7523 with any questions.